

Michelle C.
Dunlap
B.A., ACP

SUMMARY

Seeking a position where **digital video editing** and **post-production** skills and experience will add value. Accustomed to long hours in pursuit of high quality programming.

SELECT ACCOMPLISHMENTS

- Provided personal training in consumer level Apple software, including Final Cut Pro 6, at 20% above targeted utilization rates
- 24 hour turnaround time for editing an episode of *Issues: The Series* from unlogged, raw camera footage to finished episode (nonconsecutive)
- Diligently adjusted all vocal levels in *Issues* footage by hand until software was acquired to partially automate the process
- Improved average time to edit an episode of *The Journal* by 40% to allow distribution to campus television earlier
- Reorganized *The Journal* from a weekly to a monthly format and doubled coverage of campus trends and events by field teams, increasing relevancy to student life

SPECIAL SKILLS

Software: Apple OS 10 (OSX) - Versions 10.2-10.5, Final Cut Pro 6 (FCP), DVD Studio Pro 4, Compressor 2 & 3, Adobe Photoshop CS4 (Basic)

Hardware: Apple iMacs, Mac Pros, and MacBook Pros, Canon XL-1 cameras, Canon GL-1 cameras, Canon Vixia HF-10 cameras, Panasonic AG-DV2000 DV decks, P2 cards

Formats & Genres: Film, Television, Video, Digital, Theater, Drama, Comedy, News, Short

SELECT WORK HISTORY

- Sales Specialist & Personal Trainer: Apple Store Willowbrook, Wayne, NJ (2008-Present)
- Series Editor: *Issues: The Series*, <http://www.issueshetheseries.com> (2008-present)
- Video Editor: *The Skin of Our Teeth*, Shakespeare 70, Inc.; Ewing, NJ (2008)
- Producer & Editor, The College of New Jersey, Ewing, NJ (2007)
- Editor & Director, *The Journal*, Department of Communication Studies, The College of New Jersey (TCNJ), Ewing, NJ (2004-2007)

EDUCATION & TRAINING

MA program: Media Studies, The New School (in progress; due 2011)

Professional training: Apple Certified Pro (ACP) – Final Cut Pro 6, Level 1 (2008)

Bachelor of Arts: History, The College of New Jersey (2007)

ADDITIONAL INFORMATION

Languages: French (basic)

Additional Computer skills include Apple iLife (iMovie, iDVD, iPhoto, iWeb, Garageband), Apple iWork (Pages, Keynote, Numbers), Microsoft Word 2003, Microsoft Powerpoint 2003

Groups and Associations include pending applications to Toastmasters International, the International Radio and Television Society, and New York Women in Film & Television

Interests include domestic and international politics and current events, Avid Media Composer 3.5, amateur photography, and walking and hiking on nature trails

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